

**MOJAVE DESERT AND MOUNTAIN
RECYCLING JOINT POWERS AUTHORITY
MEETING AGENDA**

REGULAR MEETING
FEBRUARY 13, 2025
10:30 A.M.

THIS MEETING WILL BE HELD IN PERSON & VIA TELECONFERENCE.

IN PERSON LOCATION:

Victorville City Hall
Training Room 1 – Upstairs
14343 Civic Drive
Victorville, CA 92392

TELECONFERENCE LOCATIONS:

City of Big Bear Lake: 39707 Big Bear Blvd., Big Bear Lake, CA 92315

City of Barstow: Council Room – 220 E. Mountain View St., Ste. A, Barstow, CA 92311

City of Adelanto: Council Chambers – 11600 Air Expressway, Adelanto, CA 92301

ALL MEETINGS ARE OPEN TO THE PUBLIC.

The Mojave Desert & Mountain Recycling Joint Powers Authority (MD&MRJPA) holds its meetings in public in accordance with the requirements of the Ralph M. Brown Act and its established policies and procedures.

Members of the public may submit comments electronically to the Board Secretary at iesquivel@victorvilleca.gov by 7:00 a.m. the morning of the meeting. Members of the public may also choose to submit a comment before or during the Public Comment Item of the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at (760) 955-5210 or via email at iesquivel@victorvilleca.gov no later than 24 hours prior to the meeting.

TELECONFERENCE NOTICE:

The MD&MRJPA allows members of the Board and the public to attend and participate in meetings via teleconference, in accordance with the Brown Act and applicable regulations.

To participate via teleconference, please sign in with the link below:

Join Zoom Meeting: <https://victorvilleca.gov.zoom.us/j/84386873117?pwd=douJM5Q0k59XThrrHyTasZ2JdHpwVC.1>

***Directions for hyperlink – highlight line above and right click, select open hyperlink and it will take you directly to the meeting. If it requires the ID or Passcode, they are below.

Meeting ID: 843 8687 3117

Passcode: JPA

For any questions, comments, issues, or Public Records Requests, please contact the Board Secretary, Ivy Esquivel, via email at iesquivel@victorvilleca.gov or by phone at (760) 955-5210.

CALL TO ORDER AND ROLL CALL

PLEDGE

PUBLIC COMMENTS

1. **PUBLIC COMMENTS ON ITEMS OF INTEREST TO THE PUBLIC.** P5

CONSENT CALENDAR

2. **REQUEST TO APPROVE THE CONSENT CALENDAR AS FOLLOWS.** P6-15

- A. Minutes of the Board Meeting held November 14, 2024.
- B. Warrant Ratification for November 1, 2024 through January 31, 2024.
- C. Treasurer’s Report.

RECOMMENDATION: Approve Consent Calendar.

PUBLIC HEARING ITEMS

NONE.

DISCUSSION/ACTION ITEMS

3. AUDIT FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2023.

P16-39

RECOMMENDATION: Receive and file the Financial Statements for the Year Ended June 30, 2023 and SAS 114 Conclusion Letter as presented.

4. REGIONAL WASTE CHARACTERIZATION.

P40-44

RECOMMENDATION: Authorize a regional organic waste characterization in accordance with AB 2346 to be carried out by ReCreate Waste Collaborative for a cost not to exceed \$60,000 with \$40,000 allocated from the 2024/2025 budget; increase expenditures for Big Bear Lake, Needles, and County by \$15,596 proportional to their budget contributions for future ReCreate work or County characterization.

5. BANK SIGNATURE AUTHORIZATIONS.

P45

RECOMMENDATION: Authorize John Davis, Adam Cripps, Doug Robertson, and Orlando Acevedo as signatories on the Authority's bank account.

6. PRIOR BOARD MEMBER RECOGNITION.

P46

RECOMMENDATION: Discussion of recognition for prior Authority Board Members.

7. MOJAVE DESERT & MOUNTAIN RECYCLING JPA's HISTORY.

P47-51

RECOMMENDATION: JPA background and history for information and discussion.

8. PRODUCT & PACKAGING RECYCLE LABELING.

P52

RECOMMENDATION: Presentation of CalRecycle's labeling and covered materials lists.

9. SB 54 SOURCE REDUCTION.

P53

RECOMMENDATION: Background on SB 54 source reduction requirements.

BOARD MEMBER COMMENTS

10. COMMENTS BY MEMBERS OF THE BOARD.

P54

DATE OF NEXT MEETING

THURSDAY, MAY 15, 2025

ADJOURNMENT

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Public Comments.

SUMMARY STATEMENT

Comments on items of interest to the Public.

RECOMMENDED ACTION

No recommended action.

PRESENTED BY		MEETING DATE	ITEM NUMBER
Ivy Esquivel		February 13, 2025	1

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Consent Calendar.

SUMMARY STATEMENT

Request to Approve the Consent Calendar as follows:

- A.** Minutes of Board Meeting held November 14, 2024.
- B.** Warrant Ratification for November 1, 2024 through January 31, 2025.
- C.** Treasurer's Report.

RECOMMENDED ACTION

Approve Consent Calendar.

PRESENTED BY		MEETING DATE	ITEM NUMBER
Ivy Esquivel		February 13, 2025	2

MINUTES

MOJAVE DESERT AND MOUNTAIN RECYCLING JPA BOARD MEETING

10:30 A.M., THURSDAY, NOVEMBER 14, 2024
IN PERSON AT VICTORVILLE'S CITY HALL, TRAINING ROOM 1

JPA Board Members Present: Larry Cusack (Apple Valley), Jeff Drozd (Yucca Valley), CJ Porter (1st District Alternate), McArthur Wright (29 Palms), Joanne Pouge (Needles Alternate), Joy Jeanette (Adelanto)

Others Present: John Davis (Administrator), Melissa Krejckant (Secretary), Ivania Esquivel (Victorville), Mario Lopez (Victorville), Juan Robinson (Victorville), Anne Darroche (Victorville), Emad Gewaily (Apple Valley), Guy Eisenbrey (Apple Valley), Pamela Quick (Apple Valley), Julie Ryan (Apple Valley), Richard Crockett (Burrtec), Sandy Pena (Burrtec), Kirk Kunihiro (ReCREATE), Taylor Hosey (San Bernardino County), Treasure Trinh (San Bernardino County), Frank Forbes (San Bernardino County)

Roll call was conducted. Board Chair, Larry Cusack, called the meeting to order at 10:32 a.m.

Board Member Joy Jeannette (Adelanto) led the pledge of allegiance.

1. Public Comments.

None.

2. Consent Calendar.

- A. Minutes of the Board Meeting held August 8, 2024.
- B. Warrant ratification for August 1, 2024 through October 31, 2024.
- C. Treasurer's Report.

Recommendation: Approve Consent Calendar.

Motion was made to approve the recommended action for the Consent Calendar items A-C.

Moved: Joy Jeannette (Adelanto)
Seconded: Jeff Drozd (Yucca Valley)
Roll Call Vote.

Motion Passed: 6-0, with Board Members Marilyn Kruse (Barstow), Debra Jones (Victorville), and Kendi Segovia (Big Bear Lake) absent.

Public Hearing Items.

None.

3. ReCREATE Waste Collaborative Increased Authorization.

Recommendation: Increase the maximum not to exceed amount to \$80,000 through June 30, 2025 for work performed under ReCREATE Waste Collaborative's Contract.

Motion was made to approve the recommended action.

Roll Call Vote.

Moved: Joy Jeannette (Adelanto)
Seconded: Jeff Drozd (Yucca Valley)

Motion Passed: 6-0, with Board Members Marilyn Kruse (Barstow), Debra Jones (Victorville), and Kendi Segovia (Big Bear Lake) absent.

4. May 2025 Recycling Authority Board Meeting.

Recommendation: Reschedule the May meeting to May 15, 2025.

Motion Passed: 6-0, with Board Members Marilyn Kruse (Barstow), Debra Jones (Victorville), and Kendi Segovia (Big Bear Lake) absent.

5. Solar Modules Recycling, Repair, and Reuse.

Recommendation: Approve in concept a solar modules recycling, repair, and reuse project in conjunction with the California Product Stewardship Council and CalRecycle.

Motion was made to approve the recommended action.

Roll Call Vote.

Moved: McArthur Wright (29 Palms)

Seconded: Joanne Pouge (Needles)

Motion Passed: 6-0, with Board Members Marilyn Kruse (Barstow), Debra Jones (Victorville), and Kendi Segovia (Big Bear Lake) absent.

6. Comments on SB 54 Revised Draft Regulations.

Recommendation: Board review and comment on November 4 SB 54 regulations comments.

Discussed ensued.

No action was required on this item, informational only.

7. Food Date Labels: AB 660

Recommendation: Update on adopted legislation; no action necessary.

Discussed ensued.

No action was required on this item, informational only.

8. Carpet Recycling: AB 863

Recommendation: Update on adopted legislation; no action necessary.

Discussed ensued.

No action was required on this item, informational only.

9. Local Organic Product Procurement: AB 2346

Recommendation: Update on adopted legislation; no action necessary.

Discussed ensued.

No action was required on this item, informational only.

10. Low Population and Elevation Waiver Organic Product Procurement: AB 2902

Recommendation: Update on adopted legislation; no action necessary.

Discussed ensued.

No action was required on this item, informational only.

11. Textile Product Stewardship: SB 707

Recommendation: Update on adopted legislation; no action necessary.

Discussed ensued.

No action was required on this item, informational only.

12. Plastic Grocery Bags: SB 1053

Recommendation: Update on adopted legislation; no action necessary.

Discussed ensued.

No action was required on this item, informational only.

13. Paint Products Stewardship: SB 1143

Recommendation: Update on adopted legislation; no action necessary.

Discussed ensued.

No action was required on this item, informational only.

14. Low Population Boundaries: SB 1175

Recommendation: Update on adopted legislation; no action necessary.

Discussed ensued.

No action was required on this item, informational only.

15. Refillable Propane Cylinders: SB 1280.

Recommendation: Update on adopted legislation; no action necessary.

Discussed ensued.

No action was required on this item, informational only.

16. Board Comments

Joy Jeannette (Adelanto) thanks the Board and John. Larry Cusack (Apple Valley) thanks Joy Jeannette for her time.

Adjournment:

The Chair set the date of the next meeting for February 13, 2025. The meeting was adjourned at 11:27 a.m.

Larry Cusack
Chair

Ivy Esquivel
Secretary

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Commercial Warrants Schedule.

SUMMARY STATEMENT

Commercial warrants were issued from November 1, 2025 through January 31, 2025 in the amount of \$163,612.52 net of voids covering issued warrant numbers 2759 through 2778. The claims and/or demands covered by the attached list of warrants were audited as to the accuracy and availability of funds for payment thereof and said claims and/or demands are accurate, and the funds were available for payment thereof.

RECOMMENDED ACTION

Receive, ratify, and file the commercial warrants as presented.

PRESENTED BY		MEETING DATE	ITEM NUMBER
Adam Cripps		February 13, 2025	2B

MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE JPA

Warrant Listing: November 1, 2024 - January 31, 2025

2759	11/12/2024	John Davis	JPA & MRF Admin Services October 2024 - exp reimbursement	13,044.11
2760	11/12/2024	Erin Duckhorn	Marketing Services October 2024, Inv 5110424	3,004.00
2761	11/12/2024	ReCREATE Waste Collaborative LLC	Route Review Inspections Inv #1295	18,450.00
2762	11/12/2024	High Desert Second Chance	Edible Food Recovery Program October Inv #0059	2,500.00
2763	12/4/2024	Burrtec	September 2024 MRF ACTIVITY	63,709.58
2764	12/4/2024	Erin Duckhorn	Marketing Services November 2024, Inv 5120224	3,004.00
2765	12/4/2024	John Davis	JPA & MRF Admin Services November 2024 - exp reimbursement	12,932.35
2766	12/11/2024	Burrtec	October 2024 MRF ACTIVITY	21,828.67
2767	12/11/2024	High Desert Second Chance	Edible Food Recovery Program November Inv #0060	2,500.00
2768	12/18/2024	Mobius Intelligent Systems, LLC	October 2024 Services Inv 3415	1,234.43
2769	12/18/2024	Mobius Intelligent Systems, LLC	November 2024 Services Inv 3426	1,211.18
2770	12/18/2024	Larry Cusack	4th Qtr Board meeting	87.06
2771	12/18/2024	Jeff Drozd	4th Qtr Board meeting	170.81
2772	12/18/2024	Joy Jeannette	4th Qtr Board meeting	87.06
2773	12/18/2024	Joanne Pouge	4th Qtr Board meeting	75.00
2774	12/18/2024	McArthur Wright	4th Qtr Board meeting	75.00
2775	1/7/2025	John Davis	JPA & MRF Admin Services December 2024 - exp reimbursement	12,946.59
2776	1/7/2025	Mobius Intelligent Systems, LLC	December 2024 Services Inv 3438	1,248.68
2777	1/7/2025	Erin Duckhorn	Marketing Services December 2024, Inv 5010225	3,004.00
2778	1/7/2025	High Desert Second Chance	Edible Food Recovery Program December Inv #0061	2,500.00
			Total	163,612.52

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Treasurer's Report.

SUMMARY STATEMENT

Attached is a report of Cash and Investments of the Authority as of December 31, 2024. Staff remain available for any questions or comments.

RECOMMENDED ACTION

Receive, ratify, and file the December 31, 2024 Treasurer's Report as presented.

PRESENTED BY		MEETING DATE	ITEM NUMBER
Adam Cripps		February 13, 2025	2C

MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE JOINT POWERS AUTHORITY

Treasurer's Report
As of December 31, 2024

Institution/Investment Type	Carrying Amount	Market Value	Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
					Sep-24	Jun-24	Mar-24	Dec-23
Funds under control of the Authority:								
Checking Account:								
JPA Administration	199,101.96	199,101.96	(1) 0.30%	On Demand	172,718.42	235,248.67	268,289.02	150,305.75
JPA Organics	0.00	0.00	(1) 0.30%	On Demand	0.00	0.00	0.00	0.00
MRF Administration	215,480.68	215,480.68	(1) 0.30%	On Demand	91,854.25	55,994.57	59,614.57	57,373.88
MRF Operations	(70,083.12)	(70,083.12)	(1) 0.30%	On Demand	(49,118.26)	(111,968.15)	(202,694.15)	(79,613.77)
Total funds under control of Authority	344,499.52	344,499.52			215,454.41	179,275.09	125,209.44	128,065.86

Source of Market Value Information:

- (1) Desert Community Bank

I hereby certify that the investment activity for this reporting period conforms with the investment policy of the California Government Code Section 53601. I also certify that there are adequate funds available to meet the budgeted and actual expenditures of the Mojave Desert & Mountain Integrated Waste Joint Powers Authority for the next six months.


 Adam Cripps, Treasurer

Prepared by: Sara Ogunde

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Audited Financial Statements for the Year Ended June 30, 2023.

SUMMARY STATEMENT

FISCAL IMPACT: NONE.

DISCUSSION:

The CPA firm Van Lant & Fankhanel, LLP, Certified Public Accountants (VLF), was retained by the Authority to perform the annual financial audit for the 12 months ended June 30, 2023. Attached is a draft copy of the Financial Statements issued by VLF as well as a SAS 114 Conclusion Letter dated November 8, 2024.

The Auditor's have issued an unqualified "clean" opinion" letter meaning that the financial statements present fairly in all material respects, the financial position of the Authority as of June 30, 2023. Staff requests that the Board accept the Report and direct staff to receive and file the report.

Staff remains available for any questions or comments you might have.

ATTACHMENTS:

- Audited Financial Statements Year Ended June 30, 2023
- Van Lant & Fankhanel, LLP, SAS 114 Conclusion Letter dated November 8, 2024
- Van Lant & Fankhanel, LLP, Report on Internal Control over Financial Reporting dated November 8, 2024

RECOMMENDED ACTION

Receive and file the Financial Statements for the Year Ended June 30, 2023 and SAS 114 Conclusion Letter as presented.

PRESENTED BY		MEETING DATE	ITEM NUMBER
Adam Cripps		February 13, 2025	3

**MOJAVE DESERT AND MOUNTAIN INTEGRATED
WASTE MANAGEMENT AUTHORITY
FINANCIAL STATEMENTS**
Year Ended June 30, 2023

**Mojave Desert and Mountain Integrated Waste Management Authority
Financial Statements
Year Ended June 30, 2023**

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Independent Auditor's Report

Board of Directors
Mojave Desert and Mountain Integrated
Waste Management Authority
Apple Valley, California

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the Mojave Desert and Mountain Integrated Waste Management Authority (Authority), as of and for the year ended June 30, 2023, and the related notes to the financial statements which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Mojave Desert and Mountain Integrated Waste Management Authority, as of June 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the State Controller's Office and State regulations governing special districts.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Van Lant & Fankhanel, LLP

29970 Technology Drive, Suite 105 A
Murrieta, CA 92563
909.856.6879

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The accompanying combining statements and other supplementary information, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including

comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements and other supplementary information, as listed in the table of contents, are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated November 8, 2024, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and on compliance.

Van Lant & Fankhaed, LLP

November 8, 2024

BASIC FINANCIAL STATEMENTS

Mojave Desert and Mountain Integrated Waste Management Authority
Statement of Net Position
June 30, 2023

ASSETS

Current Assets:

Cash and Investments (Note 2)	\$	62,902
Accounts Receivable		527,123
Due from Other Governments		824
Prepays		1,000
Lease Receivable		<u>1,193,753</u>

Total Assets		<u>1,785,602</u>
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LIABILITIES

Current Liabilities:

Accounts Payable and Accrued Liabilities		<u>555,210</u>
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Total Liabilities		<u>555,210</u>
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DEFERRED INFLOWS OF RESOURCES

Lease Related		<u>1,193,753</u>
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NET POSITION

Net Position (Deficit):

Unrestricted		<u>36,639</u>
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Total Net Position		<u><u>\$ 36,639</u></u>
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Mojave Desert and Mountain Integrated Waste Management Authority
Statement of Revenues, Expenses and Changes in Net Position
Year Ended June 30, 2023

OPERATING REVENUES	
Member Contributions	\$ 361,128
Sale of Recyclable Materials	3,813,944
Other	<u>101,500</u>
Total Operating Revenues	<u>4,276,572</u>
OPERATING EXPENSES	
Contract Services	3,782,552
Insurance	36,228
Buy-backs and Transportation	891,812
Administrative and General	<u>226,408</u>
Total Operating Expenses	<u>4,937,000</u>
Operating Income (Loss)	<u>(660,428)</u>
NON-OPERATING REVENUES (EXPENSES)	
Investment Income	1,275
Intergovernmental	<u>15,332</u>
Total Non-Operating Revenues (Expenses)	<u>16,607</u>
Net Income (Loss)	(643,821)
Net Position, Beginning of Year	<u>680,460</u>
Net Position, End of Year	<u><u>\$ 36,639</u></u>

Mojave Desert and Mountain Integrated Waste Management Authority
Statement of Cash Flows
Year Ended June 30, 2023

CASH FLOWS FROM OPERATING ACTIVITIES	
Cash Received from Other Governmental Agencies	\$ 361,128
Cash Received from Customers	4,139,592
Cash Payments to Suppliers and Contractors for Goods and Services	<u>(4,658,223)</u>
Net Cash Provided (Used) by Operating Activities	<u>(157,503)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Cash Received for Intergovernmental Grants	<u>15,332</u>
Net Cash Provided (Used) By Noncapital Financing Activities	<u>15,332</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest on Investments	<u>1,275</u>
Net Cash Provided (Used) By Investing Activities	<u>1,275</u>
Net increase (Decrease) in Cash and Cash Equivalents	(140,896)
Cash and Cash Equivalents - Beginning of Year	<u>203,798</u>
Cash and Cash Equivalents - End of Year	<u><u>\$ 62,902</u></u>
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities	
Operating Income (Loss):	<u>\$ (660,428)</u>
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:	
(Increase) Decrease in Accounts Receivable	80,916
(Increase) Decrease in Due from Other Governments	143,232
(Increase) Decrease in Prepaid Items	(1,000)
Increase (Decrease) in Accounts Payable	<u>279,777</u>
Total Adjustments	<u>502,925</u>
Net Cash Provided (Used for) Operating Activities	<u><u>\$ (157,503)</u></u>

Mojave Desert and Mountain Integrated Waste Management Authority
Notes to Financial Statements
Year Ended June 30, 2023

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A) Reporting Entity

The Mojave Desert and Mountain Integrated Waste Management Authority (Authority) was formed in September of 1991 as a joint powers authority under California Government Code Section 6500, between the cities of Victorville, Barstow, Big Bear Lake, Needles, Twentynine Palms, the Towns of Apple Valley and Yucca Valley, and the County of San Bernardino to plan for and implement elements of an Integrated Waste Management Plan within all or any part of its respective boundaries, including solid waste disposal, composting and recycling facilities, and waste diversion programs deemed necessary to meet state law. The cost of operating and maintaining the Authority is divided among each member entity in a manner to be decided in the annual general budget.

The Authority manages the Victor Valley Materials Recycling Facility (MRF) operations contract. The MRF is owned by The Town of Apple Valley and City of Victorville and operated by Burrtec Waste Industries.

B) Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The Authority is accounted for as an enterprise fund (proprietary fund type). A fund is an accounting entity with a self-balancing set of accounts established to record the financial position and results of operations of a specific governmental activity. The activities of enterprise funds closely resemble those of ongoing businesses in which the purpose is to conserve and add to basic resources while meeting operating expenses from current revenues. Enterprise funds account for operations that provide services on a continuous basis and are substantially financed by revenues derived from user charges. The Authority utilizes the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized as they are incurred.

The Authority distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the MRF. The principal operating revenues of the Authority are charges to customers for services. Operating expenses include administrative and general costs, and contract services. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The accompanying financial statements have been prepared on the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned and expenses are recognized when incurred regardless of the timing of cash payments or receipts.

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, and then use unrestricted resources as they are needed.

C) Cash and Investments

Investments are reported in the accompanying balance sheet at fair value. Changes in fair value that occur during a fiscal year are recognized as investment income reported for that fiscal year. Investment income includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation or sale of investments.

For purposes of the statement of cash flows, cash and cash equivalents are defined as demand deposits and highly liquid investments purchased with an original maturity of three months or less.

Mojave Desert and Mountain Integrated Waste Management Authority
Notes to Financial Statements
Year Ended June 30, 2023

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

D) Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

E) Net Position

Net Position is classified in the following categories:

Net Investment in Capital Assets - This amount consists of capital assets net of accumulated depreciation, reduced by outstanding debt that attributed to the acquisition, construction, or improvement of the assets.

Restricted Net Position- This amount is restricted by external creditors, grantors, contributors, or laws and regulations of other governments.

Unrestricted Net Position- This amount represents net assets that do not meet the definition of "net investment in capital assets" or "restricted net position."

F) Leases

Lessor: The Authority is a lessor for a noncancellable leases of land owned by the Authority. The Authority recognizes a lease receivable and a deferred inflow of resources.

At the commencement of a lease, the Authority initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term.

Key estimates and judgments include how the Authority determines (1) the discount rate it uses to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts.

- The Authority uses its estimated incremental borrowing rate as the discount rate for leases.
- The lease term includes the noncancellable period of the lease. Lease receipts included in the measurement of the lease receivable is composed of fixed payments from the lessee.

The Authority monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

Mojave Desert and Mountain Integrated Waste Management Authority
Notes to Financial Statements
Year Ended June 30, 2023

2) CASH AND INVESTMENTS

Cash and investments as of June 30, 2023 are classified in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and Investments	\$ 62,902
Total Cash and Investments	\$ 62,902

Cash and investments as of June 30, 2023 consist of the following:

Deposits with Financial Institutions	\$ 62,902
Total Cash and Investments	\$ 62,902

Authorized Investments

The Authority does not have an investment policy and is subject to Section 53601 of the California Government Code.

Concentration of Credit Risk

There are no investments in any one issuer (other than U.S. Treasury securities, mutual funds, and investment pools) that represent 5% or more of total investments for the entire entity.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code does not contain legal requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local government units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure Authority deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

The collateral for certificates of deposit is generally held in safekeeping by the Federal Home Loan Bank in San Francisco as the third-party trustee. The securities are physically held in an undivided pool for all California public agency depositors. The State Public Administrative Office for public agencies and the Federal Home Loan Bank maintain detailed records of the security pool which are coordinated and updated weekly.

The Authority Treasurer, at his or her discretion, may waive the 110% collateral requirement for deposits which are insured up to \$250,000 by the FDIC. As of June 30, 2023, the Authority did not have any deposits with financial institutions in excess of federal depository insurance limits and held in uncollateralized accounts.

Mojave Desert and Mountain Integrated Waste Management Authority
Notes to Financial Statements
Year Ended June 30, 2023

3) MEMBER CONTRIBUTIONS

Member contributions are determined by the Board of Directors of the Authority and assessed to all members on an annual basis in amounts that are intended to be sufficient for the Authority to meet its financial obligations. A summary of the member contributions for the year ended June 30, 2023 is as follows:

Member	Contribution	Percentage
Adelanto	\$ 31,128	9
Apple Valley	72,332	20
Barstow	25,220	7
Big Bear Lake	14,536	4
Needles	14,448	4
San Bernardino County	55,488	15
Twenty-Nine Palms	19,932	6
Victorville	104,620	29
Yucca Valley	23,424	6
Total	\$ 361,128	100

4) RISK MANAGEMENT

The Authority is exposed to various risks and manages these risks through the general liability program of the Public Entity Risk Management Authority (PERMA). PERMA provides coverage for costs incurred up to \$1 million through risk sharing pools. Costs are shared between participating members within each pool based upon premium contributions. For costs exceeding \$1 million, PERMA participated in the California State Association of Counties Excess Insurance Authority (CSAC-EIA) for excess coverage up to the coverage limit of \$50 million. The Authority uses PERMA to process all claims.

5) LEASES

Lease Receivable - In prior fiscal years, the Authority entered into a land lease agreement with Burrtec to lease pieces of land owned by the JPA. The initial lease term is 25 years. The Authority currently receives monthly payments from the lease of \$8,079. The Authority recognized \$90,507 in lease revenue and \$6,446 in interest revenue during the current fiscal year related to the lease. As of June 30, 2023, the Authority's receivable for lease payments was \$1,193,753. Also, the Authority has a deferred inflow of resources associated with the lease that will be recognized as revenue over the lease terms. As of June 30, 2023, the balance of the deferred inflow of resources was \$1,193,753.

SUPPLEMENTARY INFORMATION

Mojave Desert and Mountain Integrated Waste Management Authority
Combining Statement of Net Position
June 30, 2023

	JPA Admin	MRF Admin	MRF Operations	Total
ASSETS				
Current Assets:				
Cash and Investments	\$ -	\$ 62,902	\$ -	\$ 62,902
Accounts Receivable	3,627	-	523,496	527,123
Due from Other Funds	144,435	4,129	-	148,564
Due from Other Governments	-	-	824	824
Prepaid Items	1,000	-	-	1,000
Lease Receivable	-	-	1,193,753	1,193,753
Total Assets	<u>149,062</u>	<u>67,031</u>	<u>1,718,073</u>	<u>1,934,166</u>
LIABILITIES				
Current Liabilities:				
Accounts Payable & Accrued Liabilities	7,920	-	547,290	555,210
Due to Other Funds	-	-	148,564	148,564
Total Liabilities	<u>7,920</u>	<u>-</u>	<u>695,854</u>	<u>703,774</u>
DEFERRED INFLOWS OF RESOURCES				
Lease Related	-	-	1,193,753	1,193,753
NET POSITION				
Net Position (Deficit):				
Unrestricted	<u>141,142</u>	<u>67,031</u>	<u>(171,534)</u>	<u>36,639</u>
Total Net Position	<u>\$ 141,142</u>	<u>\$ 67,031</u>	<u>\$ (171,534)</u>	<u>\$ 36,639</u>

Mojave Desert and Mountain Integrated Waste Management Authority
Combining Statement of Revenues, Expenses and Changes in Net Position
Year Ended June 30, 2023

	JPA Admin	MRF Admin	MRF Operations	Total
OPERATING REVENUES				
Member Contributions	\$ 323,971	\$ 37,157	\$ -	\$ 361,128
Sale of Recyclable Materials	-	-	3,813,944	3,813,944
Other	-	-	101,500	101,500
Total Operating Revenues	323,971	37,157	3,915,444	4,276,572
OPERATING EXPENSES				
Contract Services	185,192	27,852	3,569,508	3,782,552
Insurance	28,771	7,457	-	36,228
Buy-backs and Transportation	-	-	891,812	891,812
Administrative and General	147,008	4,358	75,042	226,408
Total Operating Expenses	360,971	39,667	4,536,362	4,937,000
Operating Income (Loss)	(37,000)	(2,510)	(620,918)	(660,428)
NONOPERATING REVENUES (EXPENSES)				
Investment Income (Loss)	1,275	-	-	1,275
Intergovernmental	15,332	-	-	15,332
Total Nonoperating Revenues (Expenses)	16,607	-	-	16,607
Net Income (Loss)	(20,393)	(2,510)	(620,918)	(643,821)
Net Position - Beginning of Year	161,535	69,541	449,384	680,460
Net Position - End of Year	\$ 141,142	\$ 67,031	\$ (171,534)	\$ 36,639



**Independent Auditor's Report on Internal Control over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

Board of Directors
Mojave Desert and Mountain Integrated
Waste Management Authority
Apple Valley, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Mojave Desert and Mountain Integrated Waste Management Authority (Authority), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated November 8, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Van Lant & Fankhanel, LLP

29970 Technology Drive, Suite 105 A
Murrieta, CA 92563
909.856.6879

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Van Lant & Fankhaed, LLP

November 8, 2024



November 8, 2024

Board of Directors
Mojave Desert and Mountain Integrated
Waste Management Authority
Apple Valley, CA

We have audited the financial statements of the Mojave Desert and Mountain Integrated Waste Management Authority for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 5, 2024. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year. We noted no transactions entered into by the Authority during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the fair value of investments is based on information provided by financial institutions. We evaluated the key factors and assumptions used to develop the fair value of investments in determining that it is reasonable in relation to the financial statements as a whole.

Van Lant & Fankhanel, LLP

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Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosure of the fair value of investments in Note 2 to the financial statements represents amounts susceptible to market fluctuation.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 8, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Authority's auditors.

However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We were engaged to report on supplementary information which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Directors and management of the Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Van Lant + Fankhauser, LLP



**Independent Auditor's Report on Internal Control over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

Board of Directors
Mojave Desert and Mountain Integrated
Waste Management Authority
Apple Valley, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Mojave Desert and Mountain Integrated Waste Management Authority (Authority), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated November 8, 2024.

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Report on Compliance and Other Matters

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Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Van Lant & Fankhaenel, LLP

November 8, 2024

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Regional Waste Characterization.

SUMMARY STATEMENT

AB 2346 authorizes regional waste characterizations to set organics product procurement requirements. CalRecycle's regulations currently require that cities and counties annually acquire .08 tons per capita equivalent of compost, mulch, renewable energy through anaerobic digestion, or biomass electricity. The .08 is a statewide average of per capita organics disposal needed to meet SB 1383's landfill reduction goals.

Authority agencies should benefit from setting local targets that reflect local landscaping and consumption patterns. The Authority's agreement with ReCreate Waste Collaborative includes waste characterizations in the scope of services. Recreate staff have performed as subcontractors for 3 statewide CalRecycle waste characterization studies, in addition to numerous regional and local studies. Recreate is also a contractor on CalRecycle's upcoming SB 54 statewide waste characterization study.

Six Authority members would be included in a regional characterization: Adelanto, Apple Valley, Barstow, Twentynine Palms, Victorville and Yucca Valley. They are currently required to procure 24,709 tons of organic product equivalents at an estimate cost of over \$250,000 annually. CalRecycle's predecessor did not require green waste collection under AB 939, the precursor to SB 1383, because of the relatively small amounts of landscape materials. Demonstrating even 25% lower organics generation would save over \$60,000 annually.

Two Authority cities, Big Bear Lake and Needles, are exempt from procurement obligations under AB 2346. San Bernardino County must include all unincorporated territory in a single characterization study. Those agencies contribute 26% of the Authority's operating budget.

ReCreate proposes to carry out 120 samples from the six participating agencies, conducted over two sampling periods. Samples from residential and commercial collection trucks will be hand sorted into compostable categories and non-compostable organic materials. Roll-off and self-haul samples would be visually inspected for the same categories. Sampling conducted Victorville and Landers landfills would be most cost effective. The Authority Administrator will advise CalRecycle that these sampling protocols meet AB 2346's requirements.

The cost to complete the regional characterization study is \$60,000 with \$40,000 to be expended from the current fiscal year and \$20,000 after July 1, 2025. Funds are available

in the Authority's current budget and will be included next year's.

The three agencies that are not a part of the study would have their budgets increased by \$15,596 total for ReCreate's future work, distributed according to their budget contribution. The County may wish to carry out a characterization for its territory and its allocation should be available for that use. This increase should be included in the FY 25 budget, to be presented at the Board's rescheduled May 15 meeting.

RECOMMENDED ACTION

Authorize a regional organic waste characterization in accordance with AB 2346 to be carried out by ReCreate Waste Collaborative for a cost not to exceed \$60,000 with \$40,000 allocated from the 2024/2025 budget; increase expenditures for Big Bear Lake, Needles, and County by \$15,596 proportional to their budget contributions for future ReCreate work or County characterization.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
John Davis	\$75,596 expense from FY 2024 and 2025 budgets; potential local procurement cost savings.	February 13, 2025	4

Proposal for AB 2346 Waste Characterization Study

ReCREATE Waste Collaborative (Recreate) is proposing to conduct a waste characterization study on behalf of the Mojave Desert and Mountain Recycling (JPA) to determine a local per capita procurement target, per the option to do so in accordance with the procurement target adjustment mechanism (PTAM), or waste characterization study process, described in AB 2346.

Recreate is a Long Beach, CA based waste and recycling consulting firm that specializes in planning and implementing large scale waste characterization studies. Since 2019, Recreate staff have performed as subcontractors for 3 statewide CalRecycle waste characterization studies, in addition to numerous regional and local studies. Recreate is also a contractor on the upcoming SB 54 statewide waste characterization study.

The JPA seeks to have a study completed for six of its member agencies: Adelanto, Apple Valley, Barstow, Twentynine Palms, Victorville, and Yucca Valley. Our team proposes to conduct two week-long studies to be completed at the Victorville and Landers landfills, or alternate locations, where samples from all six member agencies will be received and characterized.

It is our understanding that the intent of including the PTAM is to provide the opportunity for a jurisdiction to adjust its procurement targets based on actual, local conditions and local organic material generation and disposal quantities. The results of the waste characterization study will produce a compositional profile by percentage of material types. The percentages will be combined with the statewide formula and the jurisdiction's total projected organics disposal tonnage to determine the updated per capita procurement target.

For the communities in the JPA that are entirely encompassed within a desert environment, it is likely that they produce much less landscape debris than jurisdictions in non-desert environments. The PTAM will allow the JPA to verify actual organics generation and potentially adjust the procurement targets to be more realistic.

This proposal provides an overview of a scope of work and methodology that meets the intent of the waste characterization option included in AB 2346. We also include in this proposal suggestions for adjustments to Section (m) 2.B. that still meet the intent of the option but allow for a simplified material category list, which in turn may allow for a higher number of samples to be completed during the two sampling periods.

The table below shows the proposed sample allocations. Each sample is 200 pounds of material.

	Hand Sort Samples			Visual Samples	
	Commercial	Residential SF	Residential MF	Roll-off	Self-Haul
Adelanto	4	3	3	5	5
Apple Valley	4	3	3	5	5
Barstow	4	3	3	5	5
Twentynine Palms	4	3	3	5	5
Victorville	4	3	3	5	5
Yucca Valley	4	3	3	5	5
Total	24	18	18	30	30
			Total Hand Sort Samples		60
			Total Visual Samples		60
			Total Samples		120

We believe this to be a statistically significant number of samples given the smaller population size of most of the communities. Budget constraints of the JPA and each participating member agency must also be considered. Sample selection would be in accordance with randomization built into the methodology, such as using the visual cell grid and a pre-selected cell number for a given sample.

This sample allocation plan assumes simplified sorting procedures, described below.

We are proposing to simplify the material sorting categories that must be included in the study, while still providing representative data that supports the findings.

Per AB 2346’s Section (m) 2.B, the study must include all categories of organic waste used in the department’s most recent waste characterization study that was available at the time the waste characterization local study was performed. The most recent waste characterization study published on CalRecycle’s website is the [2021 Disposal Facility-based Characterization of Solid Waste](#). This study includes 18 organic waste categories, many of which seem unnecessarily detailed in the context of the intent of AB 2346’s PTAM, the waste characterization study.

For example, there is a category for “Leaves and Grass” and “Prunings and Trimmings”. Other categories include “Food - Potentially Donatable - Packaged Non-perishable” and Food - Not Donatable – Meat”. We don’t perceive any justification for making this level of distinction for the purpose of the PTAM, or how this level of detail would add value to the PTAM since procurement is based on total organics generation. To this point, we propose simplifying the organic material categories by combining them and only including material types that are verified as actually recovered by the local organic waste processor: food, landscape debris/yard waste, and fiber-based products, etc..

Along the same lines, we propose that the sorting requirements are further simplified by having one category that would include every material not included in one of the simplified organic material categories. If the intent of the procurement target adjustment mechanism is only to identify the quantity of organics being disposed of by the jurisdiction, then it would seem to suffice to only have categories for certain recoverable organic materials, and only one category for all other non-recoverable organic material.

Cost Proposal

The cost to conduct the waste characterization study according to the specifications described in this proposal is \$60,000. This cost is inclusive of all planning labor, fieldwork labor, travel expenses, and reporting labor.

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Bank Signature Authorizations.

SUMMARY STATEMENT

The Town of Apple Valley provides fiscal services to the Recycling Authority. The Authority keeps a separate account at Desert Community Bank which is now a division of Flagstar Bank. The Authority authorized signers for the account in May 2024, including the Administrator and Apple Valley staff. Apple Valley's Interim Finance Manager Adam Cripps should now be added.

These individuals and positions will be authorized signers.

John Davis, Authority Administrator
Adam Cripps, Finance Manager
Douglas B. Robertson, Town Manager
Orlando Acevedo, Assistant Town Manager

RECOMMENDED ACTION

Authorize John Davis, Adam Cripps, Doug Robertson and Orlando Acevedo as signatories on the Authority's bank account.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
John Davis	None.	February 13, 2025	5

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Prior Board Member Recognition.

SUMMARY STATEMENT

The Authority has recognized prior Board Members with a certificate in a recycled mosaic tile frame from Piece by Piece, a Los Angeles non-profit <https://www.piecebypiece.org/> Piece by Piece provides low-income and formerly homeless people free mosaic art workshops using recycled materials to develop marketable skills, self-confidence, earned income and an improved quality of life. Artists who continue through the certification program can produce pieces for sale and receive liveable wages for their work.

Piece by Piece will prepare framed certificates for Board members who regularly attended meetings and who left in 2025. The frames incorporate the Authority logo.

- Joy Jeanette, Adelanto
- Marilyn Dyer-Kruse, Barstow

Piece by Piece will ship the certificates to agency recycling coordinators for distribution. Board members may want to arrange presentations at Council meetings.

RECOMMENDED ACTION

Discussion of recognition for prior Authority Board members.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
John Davis	\$250 from marketing.	February 13, 2025	6

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Mojave Desert and Mountain Recycling Authority's Background and History.

SUMMARY STATEMENT

High Desert communities began working together on solid waste issues in 1988, carrying out a regional landfill study and then continuing to prepare the Desert and Mountain Regional Source Reduction and Recycling Element (SRRE). The SRRE was a requirement of AB 939, California's Integrated Waste Management Act. The High Desert opted to prepare a regional SRRE, identifying programs needed to meet California's requirements that 25% of local solid waste be diverted from landfills by 1995 and 50% by 2000.

The SRRE identified a joint powers authority as the agency to coordinate members' source reduction, recycling, composting, and public education efforts by implementing and funding regionally integrated programs. The Mojave Desert and Mountain Integrated Waste Management Authority was formed in 1991 as the regional forum for local elected officials and staff to meet, discuss and carry out needed programs and services. The Board later determined to use the more descriptive name Mojave Desert and Mountain Recycling Authority, which was adopted in the Second Amendment to the Joint Powers Agreement in 2005.

The Authority includes nine members, jointly sharing their authority to plan and implement solid waste diversion and recycling programs. Adelanto, Apple Valley, Barstow, Big Bear Lake, Needles, San Bernardino County, Twentynine Palms, Victorville and Yucca Valley comprise the JPA.

An elected Councilmember or Supervisor represents each member on the Board of Directors and may be represented by an alternate. Regular Board meetings are held quarterly on the second Thursday in February, May, August and November. Prior to May 2020 Board meetings were held at the Victor Valley Materials Recovery Facility in Victorville. Board members are paid \$75 for each meeting they attend and are reimbursed for mileage.

Member agencies staff meet regularly with the Authority Administrator and contractors for the two months between Board meetings, also on the second Thursday. These meetings focus on emerging issues, new developments, regional concerns, and updates intended to guide local programs and improve regional coordination.

The Authority's work is performed by independent contractors. There are no Authority

employees. By using contractors instead of staff, the Authority can anticipate and respond to changing dynamics and circumstances, shifting budget resources rather than increasing expenditures. Annual expenses are held to 3% increases by Board policy. The Authority maintains a 20% operating fund reserve with annual excess allocated to offset revenues.

Program costs are shared 1/3 equally among the members, reflecting each jurisdiction's responsibility to carry out diversion activities; and 2/3 based on population, with military facilities excluded since members have no control or responsibility for their performance. The Agreement provides for Project Committees focused on a particular project or issue. Project Committee expenditures are shared only by Committee members.

The Victorville Materials Recovery Facility (MRF) was financed by Authority bonds in 1995, using a Project Committee of Apple Valley and Victorville. They were responsible for bond payments, and for operating expenses. The Authority manages Burrtec's operations agreement. The MRF now processes and markets recycling from eight member agencies.

With the Board's leadership and direction, the JPA and agency recycling coordinators:

- Implemented a three-container assessment for over 40,000 households including viewing and providing feedback on organics, recycling and trash carts
- Prepared to carry out a regional organic materials waste characterization to set local state mandated organic product procurement goals
- Submitted multiple comments on draft regulations for California's single use packaging and food service ware producer responsibility legislation (SB 54)
- Updated the MRF tip fee to include capital improvement funds
- Created and shared local business profiles on social media focusing on waste reduction, recycling and composting successes
- Carried out a pilot curbside recycling contamination project reaching over 1,200 households identifying strategies to reduce contamination and reduce costs
- Beginning in 2017, tracked and commented on CalRecycle's SB 1383 regulations, including concepts and multiple drafts over 3 years
- Advocated successfully for state grants supporting local agency SB 1383 implementation
- Focused on edible food recovery, working with the High Desert Second Chance, the High Desert Food Collaborative, San Bernardino County Environmental Health and FIND Food Bank to expand and support food recovery organizations' capacity to accept business donations
- Helped secure donation of a 1200 square foot refrigeration unit to expand food storage
- Provided input to the state's edible food capacity analysis that demonstrated adequate regional capacity
- Initiated a state funded solar panel collection, repair, reuse and recycling project
- Negotiated a lease agreement, revised MRF operating agreement, and processing agreement resulting in a new composting facility with capacity for JPA members

- Secured land use approval for future construction and demolition materials recycling, mixed waste processing, engineered fuel, and transfer capability
- Assisted with efforts to secure statewide funding for compost facilities, including a \$2.5 million grant to the new compost facility
- Initiated a comprehensive social media strategy with 26 Facebook pages administered by the JPA and local coordinators
- Focus social media on original and local content, boosting posts around events to reach community members
- Negotiated a curbside contamination reduction project including a public survey, online course, door-to-door outreach and contamination audit
- Received a CalRecycle grant to promote refillable one gallon propane canisters, working with the California Product Stewardship Council
- Worked with a professional videographer to produce a local recycling video showing acceptable materials and in-home and curbside behavior
- Boost the video on social media, including posts around specific materials and behavior
- Coordinated and supported a new community college recycling module to be offered online as part of sustainability curriculum
- Visited 249 businesses generating organic materials to assess their generation, verify their management practices, and initiate adoption of new practices to comply with state requirements (AB 1826)
- Visited nearly 1,500 High Desert businesses to verify their participation in California's mandatory commercial recycling program (AB 341)
- Awarded 14 Special Recognition awards to High Desert businesses for their unique and voluntary recycling efforts
- Helped its member agencies achieve greater than 50% diversion before California changed to a per-capita disposal calculation in 2008 (SB 1016)
- Negotiated long-term landfill use agreements, stabilizing pricing and facilitating recycling
- In 1992, the JPA negotiated a countywide landfill rate, reducing Desert and Mountain rates by over \$30 per ton
- The JPA was the lead negotiator for 18 cities, resulting in a 1997 Waste Disposal Agreements that stabilized landfill rates and reduced the rate by \$4.50 per ton
- The JPA initiated and lead the 2002 Waste Disposal Agreement amendment returning additional money to participating cities. First year's payments to JPA communities totaled \$314,530
- Prepared the Resource and Materials Strategy to expand recycling and composting at the MRF in anticipation of California's 75% statewide recycling goal
- Administers the High Desert Recycling Market Development Zone, working to find uses for recycled materials and providing financial incentives to recycling businesses
- Helped bring a fully-permitted and operating compost facility to the High Desert, including RMDZ funding
- Advised CalRecycle on funding expanding composting at another High Desert facility

- Prepared a program to keep JPA agencies in compliance with the State's mandatory commercial organics program, including an approved alternative generator method
- o Organized and presented a regional organics collection, processing and market development workshop
- o Sponsored Curiosity Quest Goes Green's Telly Award winning Kids Recycling program on the PBS network, coordinating filming at the Victor Valley MRF
- o Produced a Victor Valley MRF tour video and accompanying booklet graphically showing 34 steps needed to process recycled materials
- o Organized annual regional events to focus on recycling and composting opportunities
- o Maintains the website www.urecycle.org
- o Sponsored the Mojave Desert and Mountain Master Composters, with over 2000 trained home composters working in five regional groups
- o Developed a Master Composter certification program, recognizing their volunteer efforts and providing opportunities to explain and promote home composting and recycling
- o Offered resident training on recycling, including "Green Team" volunteer opportunities to increase recycling volume and quality
- o Worked with Victor Valley College and Victorville Federal Corrections to adopt the Master Composter certification to inmate training
- o Initiated effort to develop and introduce recycling and materials management curriculum to local community colleges
- o Analyzed landfill financial impacts resulting from anticipated increased recycling
- o Carried out community based social marketing outreach to area businesses and multi-family residences, explaining new mandatory commercial recycling requirements
- o Sponsored High Desert Opportunity to inform businesses about mandatory commercial recycling and market development
- o Organized and presented regional forums on construction materials recycling, market development, and diversion
- o Led and shared regional research on waste tire, mattress and carpet recycling
- o Participate in WeTip program to pursue illegal dumping enforcement
- o Arranged outreach through local cable, newspaper and radio to promote events and provide recycling information
- o Prepared table top displays, handout materials and publications
- o Support local collection programs, including residential and commercial recycling, commercial organics, construction material recycling, and self-haul recycling
- o Assists and provide data for communities' annual reports to CalRecycle
 - o Represents the region's concerns on national, regional, statewide and local organizations including: The Statewide Commission on Recycling Markets and Curbside Recycling
 - o Chair, Commission's Market Development Committee
 - o California Council on Carpet Recycling and CalRecycle's Carpet Stewardship Advisory Committee

- Build Infrastructure Now Coalition leadership (increasing California resources and outlets for recycled material)
- Sustainable Cities USA (chairing the solid waste committee)
- West Coast Forum on Climate and Materials Management (co-chairing the materials management committee)
- California Resource Recovery Association (professional certification instructor, policy committee and technical council chair, advisor to the Board and former president of the statewide non-profit recycling organization)
- California Association of Recycling Market Development Zones (advisor and former president)
- Institute of Local Government (advisor and contributor to League of Cities and Association of Counties project to enhance California recycling infrastructure)
- Californians Against Waste (board member and president for this Sacramento based recycling advocacy group)
- The Reuse Institute (advisory board member for a national organization focused on product reuse)
- San Bernardino County Solid Waste Task Force (chair of technical committee)
- The Countywide Partnership Strategy, the Railcycle negotiating team, San Bernardino County Zero Waste Communities
- CalRecycle working groups and policy initiatives (including recycling market development, facilities permitting and financing, CEQA, beverage containers, conversion technologies, diversion calculation, alternative daily cover, compost quality, program alternatives, greenhouse gas, and sustainability)

RECOMMENDED ACTION

JPA background and history for information and discussion.

PRESENTED BY		MEETING DATE	ITEM NUMBER
John Davis		February 13, 2025	7

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Product and Packaging Recycle Labeling.

SUMMARY STATEMENT

SB 343 was enacted in 2021 and prohibits the use of chasing arrows or any other indicator of recyclability on products and packaging unless certain criteria are met. CalRecycle expects to publish its final preliminary findings in early 2025, based on their analysis of what is collected and recovered as recycled in California. Eighteen months later manufacturers and others are outlawed from selling products or packaging labeled as recyclable unless they are identified in the findings.

The most recent December 2024 report identifies items that are accepted for recycling in jurisdictions representing at least 60% of the state’s population and are sorted in defined streams by facilities serving at least 60% of recycling programs statewide. Items identified as recyclable in the December preliminary findings report include:

- Glass bottles and jars
- Tin/steel cans
- Aluminum cans
- Tin/steel/aluminum aerosol containers
- Aluminum foil
- Unwaxed Cardboard
- Paperboard
- Newspaper
- Magazines
- Office paper
- Mixed paper
- PET (#1) Plastic bottles, rigid containers and clamshells
- HDPE (#2) Plastic bottles, rigid containers and buckets
- PP (#3) Plastic bottles, rigid containers

These findings are reflected in CalRecycle’s packaging and single use food service covered materials category list for SB 54 which are required to be collected and processed statewide following adoption of the producers plan to reach recycling and composting goals. Only paper and wood packaging without plastic components were identified as compostable.

RECOMMENDED ACTION

Presentation of CalRecycle’s labeling and covered materials lists.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
John Davis	Unknown SB 54 reimbursements.	February 13, 2025	8

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

SB 54 Source Reduction.

SUMMARY STATEMENT

The Plastic Pollution Prevention and Packaging Producer Responsibility Act (Senate Bill 54) sets source reduction targets for producers to sell less single-use plastic packaging and food service ware. By 2032, the Act requires that the Producer Responsibility Organization work with industry to achieve:

- 25% reduction of the weight of plastic, and
- 25% reduction of the number of plastic components.

These goals apply to both fully plastic items as well as partially plastic items. Reductions are measured against the 2023 baseline identified by CalRecycle in 2025. Refill and reuse are included as measurable reductions.

CalRecycle published initial findings following a statewide needs assessment. They estimate that in 2023, more than **2.9 million tons of plastic** were used in single-use plastic packaging and plastic food service ware — and that collectively these items were made up of **171.4 billion plastic components**.

Using this baseline, the Producer Responsibility Organization (PRO) must reduce single-use plastics by approximately:

- 725,000 tons of plastic and
- 43 billion plastic components.

The initial baseline may be modified following public input. A second assessment will be conducted in 2027 and will include data collected by the PRO from producers. Additional assessments are required at least every five years beginning 2032.

Producers reportedly are switching from plastic to paper packaging in response to consumer feedback now. Expanded polystyrene (i.e., Styrofoam) food service ware was to have demonstrated a 35% recycling rate by January 1, 2025 and that did not occur. Paper dishes and cups, and wooden utensils, are likely substitutes.

RECOMMENDED ACTION

Background on SB 54 source reduction requirements.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
John Davis	Reduced processing costs.	February 13, 2025	9

**MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE
JOINT POWERS AUTHORITY**

AGENDA MATTER

Board Comments.

SUMMARY STATEMENT

Comments by members of the Board.

RECOMMENDED ACTION

No recommended action.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Ivy Esquivel	None.	February 13, 2025	10